

**Equipment Checkout Form**

**(For NPBC Members Only)**

New Providence Baptist Church Trustee Office

4813 Hilltop Needmore Rd

Fuquay Varina, North Carolina 27526

Today's Date \_\_\_\_\_

Equipment Check Out: (All Equipment is due back to NPBC by 5:00pm of the last day of checkout unless other arrangements are made in advance.)

Checkout Date \_\_\_\_\_ Return Date \_\_\_\_\_

Date Equipment is needed \_\_\_\_\_

List Items to be checked out \_\_\_\_\_

\_\_\_\_\_

Print Name \_\_\_\_\_

Current Phone# \_\_\_\_\_

**\*\*Borrower's Signature** \_\_\_\_\_

**\*\*THE ABOVE NAMED PERSON WILL INCUR ALL EXPENSES FOR THE REPAIR OR REPLACEMENT OF ANY OR ALL EQUIPMENT CHECKED OUT**

**\*\*THE WHITE RECTANGULAR TABLES, ROUND TABLES AND PADDED CHAIRS ARE NOT AVAILABLE FOR OUTSIDE USAGE\*\***

***Please verify and return form back to Trustees to confirm if equipment will be available for the date equipment is needed.***